



Sandra Pertee, Superintendent

December, 2015						
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Trey Morrone, President

Vickey Boyd, Vice-President

Joann Hurley, Board Member

Johnita Jackson, Board Member

Lois Little, Board Member

***Tuesday
December 29, 2015***

SPECIAL MEETING #22



Wayne County Board Of Education

Post Office Box 70
Wayne, West Virginia

Sandra Sturgell-Pertee
Superintendent

Telephone: (304) 272-5116

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Fax: (304) 272-6500

December 22, 2015

Vickey Boyd
Joann Hurley
Johnita Jackson
Lois Little

Dear Board Members:

Please be advised there will be a **Special Meeting** of the Wayne County Board of Education on **Tuesday, December 29, 2015, at the Wayne County Board of Education at 212 North Court Street, Wayne, WV, beginning, at 6:00 p.m.** The following items will be on the agenda:

- Review bids and consider selection of lowest qualified bidders on project to construct new Crum PK-8 School.
- Recommended Personnel Matters
- Proposal from Raines Office Solutions for a 36 month copier lease in the amount of \$2,364.96 per month.
- Contract for services for the "Framing Your Success Initiative and the CIC Model," between the Wayne County Board and Edwards Educational Services in the amount of \$350,000.00. Funded by Federal Programs Title I and Title II.
- Acquisition of Maddox Property in the amount of \$52,000.00 to be used by Central Office for office space.

Respectfully,


Trey Morrone
President

TM:cp

cc: The Herald Dispatch, Wayne County News

**AGENDA #22
WAYNE COUNTY BOARD OF EDUCATION
SPECIAL MEETING**

**Board Conference Room
Wayne, WV**

**December 29, 2015
6:00 p.m.**

C O N S E N T A G E N D A

I. CALL TO ORDER Trey Morrone, President

Pledge of Allegiance to the Flag:

Those present:	Vickey Boyd	O
	Joann Hurley	O
	Johnita Jackson	O
	Lois Little	O
	Trey Morrone	O

II. UNFINISHED BUSINESS

1. Review bids and consider selection of lowest qualified bidders **No Attachment** on project to construct new Crum PK-8 School.

(Postponed from the December 8, 2015 Special Meeting and the December 15, 2015 Regular Meeting.)

Motion _____ Second _____ Vote _____

III. NEW BUSINESS CONSENT ACTION ITEMS

1. Consider for approval the recommended personnel matters. **Pages 1-2**

Motion _____ Second _____ Vote _____

IV. NEW BUSINESS SEPARATE ACTION ITEMS

1. Consider for approval the proposal from Raines Office Solutions **Pages 3-4** for a 36 month copier lease in the amount of \$2,364.96 per month.

Motion _____ Second _____ Vote _____

2. Consider for approval contract for services for the "Framing Your Pages 5-7 Success Initiative and the CIC Model," between the Wayne County Board of Education and Edwards Educational Services in the amount of \$350,000.00. Funded by Federal Programs Title I and Title II.

Motion _____ Second _____ Vote _____

3. Consider for approval acquisition of Maddox property in No Attachment Wayne, West Virginia in the amount of \$52,000.00 to be used by the Central Office for office space.

Motion _____ Second _____ Vote _____

V. EXECUTIVE SESSION

WV Code §6-9A-4

Time Entered: _____

Motion _____ Second _____ Vote _____

Time Returned: _____

Motion _____ Second _____ Vote _____

VI. ADJOURNMENT

Time: _____

Motion _____ Second _____ Vote _____

**RECOMMENDED
PERSONNEL MATTERS
December 29, 2015**

RESIGNATION: (Professional)

Mary Moon, Title I teacher at Fort Gay PreK-8, for retirement purposes, effective end of the 2015-2016 school year, May 26, 2016.

Joy Bailey, PE teacher at Buffalo Elementary, for retirement purposes, effective June 30, 2016.

Penny Wiles, Kindergarten teacher at Buffalo Elementary, for retirement purposes, effective June 30, 2016.

Robert M. Thompson, position as Adult Basic Education teacher at Wayne Pre-K, effective December 31, 2015.

Max Crow, Math teacher at Spring Valley High, for retirement purposes, effective May 31, 2016.

EMPLOYMENT: (Professional)

Larry Allen - Substitute Teacher

RESIGNATION: (Service)

Kim D. Perry, Itinerant Transportation Classroom Special Education Aide, Genoa Elementary, effective December 27, 2015.

Brenda Ferguson, 8 Hour Custodian, East Lynn Elementary School, for retirement purposes, effective May 27, 2016.

Leonard Pauley, 8 Hour Regular Bus Operator, for retirement purposes, effective December 31, 2015.

EMPLOYMENT: (Service)

Kevin Pack, 8 Hour Regular Bus Operator, **Bus # 2315** effective January 6, 2016.
(205 Days) **Posting # SB16-89**

Valerie Sanders - Substitute Aide
Emma Kennedy - Substitute Cook
Sarah Duncan - Substitute Cook
William Berkley - Substitute Cook

Recommended Personnel Matters**December 29, 2015****Page 2****TRANSFERS AND ASSIGNMENTS:** (Service)

Alice Messer, from 8 Hour Cook (6:00 a.m. – 2:00 p.m.) at Kellogg Elementary, to **8 Hour Cook** (6:00 a.m. – 2:00 p.m.) at Kenova Elementary, effective January 4, 2016.
(200 days) **Posting # SCK16-86**

Teresa Perry, from 8 Hour Cook (6:00 a.m. – 2:00 p.m.) at Fort Gay Pre K-8, to **8 Hour Cook** (6:00 a.m. – 2:00 p.m.) at Crum Elementary/Middle, effective January 4, 2016.
(200 days) **Posting # SCK16-87**

Shaun Beller, from 8 Hour Custodian (6:00 a.m. – 2:00 p.m.) at C-K Middle to 8 Hour Custodian (6:00 a.m. – 2:00 p.m.) at Kellogg Elementary, effective January 4, 2016.
(213 days) **Posting # SC16-85**

Timmy Damron, 8 Hour Regular Bus Operator, from Bus # 2602 to Bus # 1273, effective January 6, 2016. (205 Days) **Posting # SB16-88**

William M. Gibson, from 8 Hour Regular Bus Operator, Bus # 2721, and extra-curricular assignments of: Spring Valley area extra-curricular bus run call out contact and C-K Middle after school tutoring run to Director of Services, Wayne County Schools Transportation Department's Bus Garage, effective December 30, 2015.
(261 Days) **Posting # SB16-83**

Brian Stroud, from 8 Hour Custodian (3:00 p.m. – 11:00 p.m.) at Wayne Middle to Itinerant Transportation Classroom Special Education Aide (7:30 a.m. – 3:30 p.m.) at Wayne Elementary School, effective January 4, 2016. (200 Days) **Posting #SA16-69**

EMPLOYMENT: EXTRA CURRICULUM BUS RUNS (Service)

Greg Larsen – Bus Operator, Kellogg, Vinson, Spring Valley area Special Needs run.
Posting # SB16-81

Tammy Antoniewicz – Bus Operator, Buffalo area Special Needs run.
Posting # SB16-80

Edmond D. Stephens – Bus Operator, Spring Valley area Transition to Work Program run. **Posting # SB16-82**

Benjamin Ferguson – Bus Operator, Buffalo area Special Needs run. **Posting # SB16-79**

REQUEST FOR UNPAID MEDICAL LEAVE OF ABSENCE: (Service)

Dora Thierry, 8 Hour Regular Bus Operator, requests an **Unpaid Medical Leave of Absence**, effective December 29, 2015 to May 31, 2016.

RAINES

Office Solutions

1279 County Road 411
Proctorville, OH 45660

Serving WV, OH and KY



SHARP

Phone: 740-894-8773

Fax: 740-894-8575

December 18, 2015

Wayne County Bd. of Ed.
212 North Court Street
Wayne WV 25570

Thank you for allowing Raines Office Solutions to submit the following proposal.

SUPERINTENDENT OFFICE
EXECUTIVE OFFICE BASEMENT
FOOD SERVICE
SPECIAL EDUCATION

SHARP MX-4141N (41 CPM)
2- 500 SHEET DRAWERS
1-2,100 SHEET DRAWER
HOLE PUNCH
2 BIN STAPLER/SORTER
FAX BOARD
NETWORK PRINT-SCAN





PRINT SHOP BASEMENT
SHARP MX-M754N (75 CPM)
SADDLE STITCH FINISHER
HOLE PUNCH
NETWORK PRINT-SCAN



No matter where you are in the office

RECEPTIONIST
SHARP MX-B402SC (40 CPM)
2 DRAWERS
CABINET

SPECIAL EDUCATION 2ND FLOOR
SHARP MX-B402SC (40 CPM)
2 DRAWERS
CABINET



36 MONTH LEASE: \$2,364.96

LEASE INCLUDES 3,492,000 BLACK COPIES
COLOR COPIES: .055 BILLED QUARTLEY

If I can be of any further assistance pleased do not hesitate to contact me at 304-633-4499.
Sincerely,

Steve Damron
Raines Office Solutions
steve@rainesoffice.com





Contract for Services:

Wayne County, West Virginia Public Schools

Framing Your Success Initiative and the CIC Model

Proposal covers January 1, 2016-May 31, 2016

Core Elements of Training Contract:

The Framing Your Success (FYS) Initiative is a comprehensive and collaborative framework for developing a plan for continuous and sustainable school/district-wide improvement through the use of on-going, consistent, focused training that is matched with district and individual school needs. Through the use of face-to-face visits (by a team of professionals), virtual follow-ups, on-going assessment and fine tuning with customized rubrics, Edwards Educational Services, Inc. enables your educational community to develop a cadre of highly-quality educators and instructional leaders committed to creating a student-centered, high-achieving learning environment. As part of the professional training services, proposed key elements will include:

- Creating a collaborative culture;
- Using data to drive instructional decisions;
- Implementation of the Continuous Improvement Cycle (CIC);
- Establishing a process for meeting the needs of struggling learners and traditionally underserved populations;
- Establishing priorities and setting measurable goals specifically targeted to improve teaching and learning;
- Designing assessment maps for each grade level;
- Creating a peer-to-peer instructional review process;
- Linking state standards, assessments, and instructional strategies and techniques;
- Distributing leadership (through the implementation of school based leadership teams) to all stakeholders will equal levels of accountability and responsibility for measurable results in student achievement.

The Framing Your Success initiative is effective because it is specifically tailored to student achievement through leadership development and effective teacher practice. Through the on-going training, participants will look to current research and model programs and learn how to fine-tune their current practices to create a framework for staff and students to raise achievement in every classroom. Prior to the on-set of training, summative and benchmark data will be gathered.



Structure:

- EES will provide services to 20 Schools on the FYS Model and CIC.
 - 1 days per month (a 2nd day at each school for the first month of the contract) at each school (20 days total in the schools per month [except the 1st month which will be 40 days], between January 1, 2016-May 31, 2016)
- EES will conduct a 2-day Principals Academy in July 2016 (dates to be mutually agreed upon)
 - Theme for the Academy will be instructional leadership
- EES will provide written reports after each visit and will hold quarterly face-to-face meetings with the central office team to report progress
- EES will have a training team in the district and schools for a total of 120 days (1-day per school per month over the term of the contract) at the schools during the term of the contract, 2 day summer Principals Academy. Dates will be mutually agreed upon. Between visits the EES training team will be in regular contact between visits via email, telephone and video conferencing
- EES and Wayne County Officials will mutually agree on the outcomes for this initiative and determine how the outcomes will be measured (data points)

Fee Structure and Breakdown:

Fee for services (for all of the items noted above), all-inclusive will be \$350,000.00 for the term of the contract. Payment schedule for services will be mutually agreed upon between the Wayne County Public Schools and Edwards Educational Services, Inc.

• Training fees for 4 on-site trainers	\$240,000.00
• Project director oversight and on site visits	\$8,000.00
• Print materials for training (books/videos, etc.)	\$5,000.00
• Monthly calls/emails/communication between visits with schools	\$0.00
• Quarterly debriefing sessions with the Central Office Team	\$0.00
• Travel (hotels, meals, ground transportation, travel to the county)	\$65,000.00
• Program Evaluation and impact measures	\$15,000.00
• Summer leadership academy	\$15,000.00
• EES office management fees	\$2,000.00

Total: \$350,000.00



A handwritten signature in black ink, appearing to read "D. Edwards", is written above a horizontal line.

Edwards Educational Services

Sponsoring Representative

12/20/2015

Date

Date